



## Job Opening: Cook (seasonal position)

Kneisel Hall Chamber Music School and Festival is a premier summer music festival located in Blue Hill, Maine. Each summer, Kneisel Hall offers public concerts, residential artist training programs for advanced musicians, as well as day camps for younger students. Kneisel Hall's flagship program, the Young Artist Chamber Music Program, attracts today's most gifted young professional artists who come to Kneisel Hall for seven weeks to immerse in chamber music study and artistic development.

Kneisel Hall is seeking a Cook to prepare meals for students and staff who live on Kneisel Hall campus during the summer. The Cook also manages the overall running of the kitchen and dining hall, and supervises kitchen assistants. This is a 11-week seasonal contract position from mid-June to end of August each year. Summer housing is provided for a long-distance employee.

### RESPONSIBILITIES

The Cook is responsible for the day-to-day meal services and kitchen and dining hall operations, including but not limited to:

- Prepare and serve daily meals for 50-60 campus residents (3 meals a day Monday to Friday; brunch and dinner on Saturday and Sunday)
- Prepare and serve refreshments for special events and receptions
- Order supplies and ingredients, manage inventory, and monitor budget
- Maintain a clean, orderly, and efficient workplace
- Perform support cook duties including food preparation, organizing, and special projects
- Perform cleaning tasks, such as dishwashing, trash removal, cleaning floors and dining hall
- Schedule and supervise kitchen assistants
- Ensure that all kitchen functions meet or surpass hygiene and safety standards
- Other kitchen related duties and responsibilities as assigned

### QUALIFICATIONS

- 3-5 years of experience in professional food service; experience cooking for large groups in resort or camp-like settings preferred
- Availability to respond to emergencies and urgent needs, including evenings and weekends
- Ability to take initiative, set priorities, and take full charge of tasks from start to finish
- Strong customer service mindset with commitment to providing high quality service
- Strong interpersonal and communication skills
- Ability to maintain highly professional relations with staff, faculty, and students
- Food safety certification required
- Valid U.S. driver's license required for occasional use of company vehicle
- Must have reliable transportation to and from work

### PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential tasks of this job:



# KNEISEL HALL CHAMBER MUSIC SCHOOL AND FESTIVAL

- Must be able to work during prolonged periods of standing and walking
- Must be able to use small and large kitchen equipment; reach above the head or reach forward; bend, kneel, stoop or crawl
- Must be able to lift up to 50 pounds at a time, and occasionally lift and/or move up to 100 pounds.

NOTE: All staff working on Kneisel Hall campus are required to be fully vaccinated against Covid-19.

## COMPENSATION

- \$1,800 per week for 11 weeks
- Housing provided for long-distance employee

## TO APPLY

Please send a resume and three references to [jobs@kneisel.org](mailto:jobs@kneisel.org). Applications will be reviewed on a rolling basis.

The position will begin in June 2022. Position contract is renewable annually from June to August.

Visit [www.kneisel.org](http://www.kneisel.org) to learn more about Kneisel Hall Chamber Music School and Festival.

*This job description indicates the general nature and level of work performed. It is not designed to be interpreted as a comprehensive inventory of all duties, responsibilities, and qualification required for the job.*

*Kneisel Hall is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, ancestry, gender, gender identity, sexual orientation, age, disability, or political affiliation.*